



AVVA State Association Bylaws

ARTICLE I NAME

The name of the organization is Associates of Vietnam Veterans of America Nevada Association, Inc. and is hereafter referred to as the Association

ARTICLE II PURPOSE

The purposes of the Association are those prescribed by the Articles of Incorporation of the Associates of Vietnam Veterans of America, Inc., hereinafter referred to as the Corporation. The purposes are in Appendix A of these bylaws.

ARTICLE III MEMBERS

Section 3.01 Voting Membership. Voting membership at the Association level shall consist of the officers, and all duly elected chapter representatives, chapter presidents, and the at-large representative.

Section 3.02 Non-voting Membership. Non-voting membership at the state level shall consist of appointed points-of-contact (POC), dual members within the state, and regular members not listed in section 3.01.

Section 3.03 Delegate of Record. The state president, the elected chapter representatives and presidents, and the at-large representative within the state are the delegates of record to the Association.

ARTICLE IV OFFICERS

Section 4.01 Officers and Duties. The officers of the Association shall be president, vice-president, secretary and treasurer, or secretary-treasurer. The officers shall perform the duties prescribed by these bylaws, by the bylaws of the Corporation and by the parliamentary authority adopted by the state.

Section 4.02 Ballot Election, Term of Office. The officers shall be elected by ballot to serve for a term of two years. Their term of office shall begin at the end of business at the meeting at which they are elected.



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Section 4.03 **Removal from Office**. Officers may be removed from office for cause and/or disciplinary action. The voting membership will be notified in advance of the upcoming vote by any method of communication that insures notification.

Section 4.04 **Office-Holding Limitations**. No member shall hold more than one state office at a time, apart from secretary-treasurer should there be a need.

ARTICLE V MEETINGS

Section 5.01 **Regular Meetings**. The regular meetings of the Association shall be held at least once a year, but it is preferred that they be held once in the spring and once in the fall of every year.

Section 5.02 **Annual Meeting**. The annual meeting in even numbered years will be between January 1st and June 30th and shall be for the election of state officers, official committee reports and the revision of bylaws, if needed. In odd numbered years, this annual meeting may be at any regular meeting, and shall be to receive officers and committee reports, revise bylaws if needed, and for any other business as may arise.

Section 5.03 **Special Meetings**. Special meetings may be called by the president or the board, and shall be called upon written request of at least two (2) voting members of the Association. The purpose of the meeting shall be stated in the call, which shall be sent to all voting members at least five (5) days before the meeting, by any means that insures notification.

Section 5.04 **Quorum**. Two-thirds (2/3) of voting members of the Association shall constitute a quorum.

ARTICLE VI BOARD OF DIRECTORS (optional)

Section 6.01 **Board Composition**. The officers of the Association, and any directors that the membership may decide to elect, shall constitute the board.

Section 6.02 **Board Duties and Powers**. The board shall have general supervision of the affairs of the Association between its business meetings, fix the time and place of the meetings, make recommendations to the Association, and perform such other duties as are specified in these bylaws.

Section 6.03 **Ballot Election, Term of Office**. The directors shall be elected by ballot to serve for two years. Their term of office shall begin at the end of business at the meeting at which they are elected.



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Section 6.04 **Removal from Office.** Directors may be removed from office for cause and/or disciplinary action. The voting membership will be notified in advance of the upcoming vote by any method of communication that insures notification.

Section 6.05 **Meetings.** The board of directors shall have as many regular meetings as deemed necessary. Special meetings of the board may be called by the president and shall be called upon the written request of at least three (3) members of the board.

ARTICLE VII Committees

Section 7.01 **Auditing Committee.** An auditing committee of three regular members shall be appointed by the president. The committee's duty shall be to audit the treasurer's accounts at the close of the fiscal year and to report at the next meeting.

Section 7.02 **Other Committees; President's Ex-officio Committee Membership.** The Association may establish such other committees, standing or special, as it shall from time to time deem necessary to carry on its work. The president shall appoint their members unless this rule is suspended by a two-thirds vote before their appointment. The president shall be an ex-officio member of all committees except the Elections Committee and any Disciplinary Committees.

ARTICLE VIII Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

ARTICLE IX Amendment of bylaws

These bylaws may be amended at a regular meeting of the Association by a two-thirds vote of those voting members present, provided that the amendment has been submitted in writing. The voting membership will be notified of the amendment at least 30 days before the vote is taken by any method of communication that ensures notice.



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Appendix A

The following paragraphs are the purposes of the Associates of Vietnam Veterans of America as stated in the Articles of Incorporation. No part of this Appendix may be added to, changed or deleted unless changed by the Corporation.

The Corporation is organized and will be operated exclusively for one or more of the following purposes:

- (a) To support the purposes of VVA;
- (b) To help foster, encourage, and promote the improvement of the condition of the Vietnam-era veteran, their families, and others;
- (c) To promote physical and cultural improvement, growth and development, self-respect, self-confidence, and usefulness of Vietnam-era veterans, their families, and others;
- (d) To eliminate discrimination experienced by Vietnam-era veterans, their families, and others; and to develop channels of communications which will assist Vietnam-era veterans, their families, and others; to maximize self-realization and enrichment of their lives and enhance life fulfillment;
- (e) To study, on a non-partisan basis, proposed legislation, rules, or regulations introduced in any federal, state or local legislative or administrative body which may affect the social economic, educational, or physical welfare of the Vietnam-era veteran, their families, or others; and to develop public proposals designed to improve the quality of the Vietnam-era veterans, their families, and others, especially in the areas of employment, education, training, and health;
- (f) To conduct and publish research on a non-partisan basis, pertaining to the relationship between Vietnam-era veterans and the American society, the Vietnam War experience, the role of the United States in securing peaceful co-existence for the world community, and other matters which affect the social, economic, educational, or physical welfare of the Vietnam-era veteran, their families, or others; and
- (g) To assist disabled and needy veterans including, but not limited to, Vietnam-era veterans and their dependents, and the widows and orphans of deceased veterans.

bylaws originally adopted 2002

Amended 2011

Most recent amendment adopted: November 4, 2017